

**Parkman Township Trustees
Regular Meeting of February 2, 2021**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees-Roger Anderson, Dennis Ikeler, and Henry Duchscherer, Fiscal Officer- Susan Wojtasik, Fire Chief- Mike Komandt, Ted Wojtasik, Lance Portman, and Thad Wojtasik

*The Pledge of Allegiance was recited, and an agenda was made available.

Meetings Resolutions:

* Henry Duchscherer moved, and H. Duchscherer seconded a motion to approve the meeting minutes from January 19, 2021 meeting. Motion carried unanimously (Resolution No. 44-2021)

Dennis Ikeler moved to approve paying the bills for the month of February. Roger Anderson second the motion. Motion Carried unanimously (Resolution 45-2021.)

Roger Anderson moved to approve paying OTARMA \$24,402 contributions. Henry Duchscherer second the motion. Motion carried unanimously (Resolution 46-2021.)

Dennis Ikeler moved to Honor Ralph Butt as Veteran this year for Memorial Day as past Parkman High school graduate and 1934 WWII Veteran. Henry Duchscherer second. Motion carried unanimously (Resolution 47-2021)

Roger Anderson made motion for Contract for EMT as written and attached to minutes. Henry Duchscherer seconded motion. Motion carried unanimously (Resolution 48-2021.)

REPORTS: Parkman Reports February 2, 2021

Fiscal Officer:

- Was able to contact Windstream and get access online to account.
- Made formal request to move Fiscal Office from basement to main floor in order to have locking office. Need either wall put up or remove cleaning supplies to another location.
- Need to clarify check policies on emergency situations needing immediate payment. Bills to be included in monthly bills that have already been approved. This is for electronic checks or credit card payments.
- Job Opportunities listed as attached and posted on bulletin board outside.

Zoning Department Report: Enter by Henry Duchscherer

1. All paperwork was received and found to be in order, for a request for a variance on parcel 25-05300, owner Jake and Mary Byler of Tavern road. A tentative date for the hearing may be March or April.

2. A follow up letter was sent to the Ted Wojtasik family property at 16136 Main Market Road. Attorney Scott Lynch and I met at the zoning office to go over the Wojtasik cleanup project.

It was noted that there was no objection to the presence of two semis and other non-junk vehicles as long as they are in running order, up to date vehicle tags and insured. The other issue was a general cleanup to be taken care of as the weather breaks and promised to be fully resolved this year 2021.

3. The Joseph Urban property on Madison road received a second 30-day violation letter.

4. An area variance on Agler road is in the works most paperwork is in the hands of his contractor.

5. Received from Planning a proposed division of land parcel 25-190797 owner Larry Wengerd and to be conveyed to parcel 25-123200 James Wengerd being 5.0 acres. Also, a proposed consolidation of lots which is part of parcel 25-190797 being Larry Wengerd consists of 5.0 acre and all of parcel 25-123200 this is 4.8940 total 9.4940 all going to James O. Wengerd. All Parkman zoning requirements were met and reviewed, signed and returned to Planning.

Community House Report: Entered by Henry Duchscherer

We passed our health inspection with flying colors, the inspector said, "It's the easiest inspection that she does, kudos to Meri Lynn". Next Blood drive is scheduled for February 27 1-7 pm. There is a Board of Appeals Variance Meeting Feb 9th at 7 pm

1. Last Saturday's ARC Blood Drive was a big success from what I understand. Have not heard numbers yet, I'll share with you once I know.

My contact from the American Red Cross (Robert) wanted my help in finding an alternative Parkman area location to hold the Saturday blood drives scheduled for later in the year as we originally requested, he not have blood drives on Saturdays at the CH because of our loss of a prime date for potential income. I told him that I would check with you prior to tonight's meeting.

So, his question is:

2. Would it be OK for the remainder of this year to keep the Saturday blood drives at our location (I'm already holding the dates): Sat. Dates include: July 31, Sept. 25, and Nov. 20

Robert said they will not be requesting any additional Saturday's for 2021. These Saturday drives are for the Amish, "Joe's Vinyl" drives originally in Burton in a mobile blood drive unit. Robert thinks by 2022, they should be able to go back to Burton.

3. Historical Society, Nikki Shrock, shared 2021 meeting dates to be posted on calendar:

March 18, May 20, July 15, September 16 and November 18, 7 PM. If any conflicts, please let Dale Komandt or Nikki know. Thank you. (I have placed dates on my CH calendar, no conflicts that I could see).

4. Bride, Erica Brilla, wants to cancel her twice rescheduled wedding and would like a refund. I have attached the contract and reimbursement request for your review and approval. I will put a hard copy in our new fiscal officer, Susan's box. Note, there was a security guard scheduled.

5. I know I've discussed the Community Market idea many times in the past and again recently the thought crossed my mind. In hindsight, I don't think it would be a good idea to introduce this to the local residents or attempt to gather a committee at this time. The pandemic does not seem to be settling down and looks like we are in this for a while yet. I personally think it would be best to put it out another year.

6. I've had a few requests for CH large group events. I continue to confirm the Gov/Health Dept restrictions. If you notice any changes to the Health Dept/Gov guidelines that we adhere to, can you please let me know, as you may hear news of changes before I do.

That's all I have for now, let me know if you have questions or concerns. If I think of anything else, I'll let you know.

**Overlook Park Department Report: Henry Duchscherer
Nothing to report.**

Road Department Report: Entered by Dennis Ikeler

We worked with Humr on using his chipper and truck with the chip box and cleaned up some tree debris on some of our roads. We trimmed trees as far as we could reach in the areas we were working. To help with cost savings Humr has a rental lift which he has offered to help us with tree work. Currently we have shared our resources between the townships with trimming trees and have been able to accomplish a lot of needed tree work.

It is tentatively scheduled to have the clutch replaced this week on the grader. Thursday is hopefully the start date and should be complete in 2 days. This will be complete in our shop.

With the roads being frozen we have been able to focus on some other equipment maintenance on equipment that will be used in the spring as we continue to work on and repair equipment this winter season.

I received the information as to where all the signs go and will now begin putting them together and if able to replace the ones which do not need us to try and put a new post in the ground as it is frozen.

I would like to begin removing some of the fencing around the center of town as weather permits. The posts and railings will be piled behind the stone bins. I will leave it to the trustees, but I think we should offer them to the residents if they need and let them pick them up if they could use them.

When the roads thaw and aren't too wet to grade and drag we will continue to grade and drag, and the roads will be our priority. Berming and ditching will be a majority of our work this summer if we have the areas to dump. Not having places to dump dirt is really hurting us.

Fire Department Report: Entered by Mike Komandt

All EMS grant funds were expended, and reimbursement request submitted prior to deadline. All requests approved by the State.

Last year's FEMA grant remaining funds expended and reimbursement requested.

Active 911 subscription renewed.

All personnel cleared from COVID-19 protocol, 2 off Monday after adverse reactions to the COVID-19 vaccine.

Water found pouring out of the station ceiling over the squad Monday afternoon.

Emergency repairs completed; saturated insulation disposed of. Clean up contractor contacted for drying / repair. Discussion.

No Architect information has been passed on the Fire Department.

All alternative revenue sources are being diligently researched and pursued.

Fuel turned in at the Meeting.

Formally request a work session with the three trustees to discuss future capital purchases, Capital improvements, Department Planning, and future financial plans and avenues.

Addition / bunkhouse discussion...

Discussions:

Old Business

Cares Act Fund Spending: Discussion on where we are at with the money allocated without conclusion. Some money has not been spent strictly because the Invoices have not come in. 2020 has not been closed so unknown amount left in allocation.

Virtual meetings will be next meeting, providing ability of access. Practice meeting for educational purposes will be exercised before next meeting to get it working. Was unable to get online this meeting.

New Business

Discussions for the future for the Fire Department. A possible 10 to 15 years of where the Fire Department wants to be from now and what the Trustees want for our Fire Department. Talks of Group/Works sessions discussions.

Fire Bunkhouse plans were discussed at length as to architect is drawing several plans. Stated that it was necessary to have core samples done since they were sitting on dump site. Also discussed possible problems with cost of adding a basement under it. It was stated that the architect recommended changes to the drawing as to placement of sleep area vs common area. Was hoping for plans to be concluded before today's meeting but was unable to have them.

Cares Act: COVID compensation for pay. We need a doctor's note or written proof of COVID in order to pay wage compensation for COVID. Discussions of turning in timesheets with "COVID" written on them isn't enough to compensate their wages. Discussions of expenditure and the money left over were talked about that needed to be spent for the Cares Act. Need to look into.

OTARMA was discussed and approved with changes made and attached. Was unchanged from previous year. *This resulted in Resolution 46-2021 above.

Parkman Paragraph was presented for editing. No edits were made.

It was brought up that although we were not planning a Memorial Day parade, we would still like to honor local vet. Voted on resolution 47-2021 as a result. Ralph Butt's son lives in the Claridon area. It was also discussed that Roger Anderson would check into getting a plaque to display honored veteran in the past.

Discussions of newly created Fire Department and EMS training contracts. Discussions of hiring requirements will be enforced before any approval of training.

Discussion of the way funding was spent and keeping funding expenditures within their own account or must be approved by trustees.

Discussion about grants for a cement pad by recycling.

Discussions about moving the Fiscal Officer's office upstairs, pros, cons, and requirements that need to be made.

Looking into fireproof cabinets, desks, etc.

Discussion that the Fire Levy be all in order.

Public Comments:
None

Motion to Adjourn:
Roger Duchscherer motioned at 8:36 pm to adjourn the meeting, Henry Second the motion and motion passed unanimously.

Meeting Submitted by



Meeting Minutes Approved by

