

Parkman Township Trustees Regular Meeting of May 4, 2021

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m.

In attendance were: Trustees-Roger Anderson, Dennis Ikeler, and Henry Duchscherer, Fiscal Officer- Susan Wojtasik, Fire Chief- Mike Komandt, Russell Spencer, Jacob Bowden, Dolly Rivera, John Norman, Thad Wojtasik, Ted Wojtasik, Stacey Raymond, Lance Portman. (This meeting was virtual and in-person.) Diane Ryder- Maple Leaf Reporter, Zoning Inspector- John Spelich, were present virtual.

*The Pledge of Allegiance was recited, and an agenda was made available.

Meetings Resolutions:

Roger Anderson Made a motion to approve April 20th meeting minutes and seconded by Henry Duchscherer. Motion carried unanimously. ([Resolution 70-2021](#))

Henry Duchscherer made a motion to hire a Fiscal Office Assistant for up to \$3000 for part time and Roger Anderson seconded. Motion carried unanimously ([Resolution 71-2021](#))

Henry Duchscherer made a motion to accept Joe Keough, to the Zoning Board of Appeals and Roger Anderson seconded. Motion carried unanimously. ([Resolution 72-2021](#))

Henry Duchscherer made a motion to paint the Cemetery sign for \$350 by Dale Compton and Dennis Ikeler seconded. Motion carried unanimously. ([Resolution 73-2021](#))

Dennis Ikeler made a motion to donate some old street signs to Bob Humr for Troy Twp. And Henry Duchscherer seconded. Motion carried unanimously. ([Resolution 74-2021](#))

Roger Anderson made a motion to purchase a service contract from Stryker for emergency cots for one year for \$3000 and Dennis Ikeler seconded. Motion carried unanimously. ([Resolution 75-2021](#))

Roger Anderson made a motion to replace the Flagpole for \$20,000 and Dennis Ikeler seconded. Motion carried unanimously. ([Resolution 76-2021](#))

Roger Anderson made a motion to improve the Memorial park around the flagpole including sidewalks and seating for \$10,000 and Dennis Ikeler seconded. Motion carried unanimously. ([Resolution 77-2021](#))

DEPARTMENT REPORTS:

Fiscal:

- I need to have appointments set up to go over information with Department head and Trustees over the departments, on 2022 Budget. According to the State Auditor's Office, this was supposed to be started in March and Filed with Fiscal Office (or whoever will be doing the budget) by April/May. The sooner the better.

- I have completed initial education requirement for term 2020-2024. I have also completed extra seminars that have been very beneficial. I can now explain much of the whys and not only because that is how it is supposed to be done. I have learned about the Sunshine Laws and what the Attorney teaching the seminar had to say about it. Including things such as, it is allowable to have the person requesting the information fill out a form and ask them what the purpose is for the request so that we don't have to copy everything and can focus on what they are looking for. There is also State testing required in the audit as to reasonable time to produce information.
- I am requesting Resolution for hiring an assistant temporary/part time (approximately 20hour/week) needed for documentation search and rescue. Records need to be gone through and filed, organized, and scanned. Among other necessary problems to be resolved. I would also like to request some volunteer work for scanning records from local high school students needing to meet their volunteer hours for graduation.
- Bank requisitions have been completed through March. Waiting on Statement for April.
- Update on BWC claim- they have turned down requests for the therapy requested on C9 because the results are not adequate for further treatment.
- GCTA Memberships are requesting Information and memberships. Anyone interested in associate membership can notify me to add them to the information. (Do we need resolution for township membership?)
- Geauga County Engineer has sent document notifying us of bridge work to be done on Farmington Rd. on the Bridge over Thorpe Creek mile marker 01.960 for grading, paving, widening and draining of a portion of Farmington Rd., replacement and reconstruction over the creek. Expenses shall be from local roadway improvement funding and any federal and state aid that may be secured. More information is in the legal letter sent.
- Job opportunities for County-2 part time Transit Drivers (less than 30hours /week as needed) \$14.83/hour. Location Merritt Rd (To be Posted)
- Having Problems getting into Ohio Office and Budget Management to give quarterly report, waiting on email from them. I was not notified that there were quarterly reports that were supposed to be done for the Cares Act, since this was done before my Appointment in January.

Fiscal Discussion:

Dennis Ikeler, Roger Anderson and Henry Duchscherer were in acceptance of fiscal assistant and were waiting to see if Dolly Rivera could take the position. Roger Anderson brought up her name as to whether her or Jan would be interested. There was a concern as to whether it would cause problems with overtime and Susan Wojtasik explained that she was just hoping for 20 per week for 10 weeks. She also stated that she wasn't in an immediate hurry.

Susan Wojtasik did not contact the high school until there were no issues with high school students putting in volunteer hour. Mostly they were needed for scanning and possibly shredding papers after it was established that they were of no value to the state or Historical Society. All three of the trustees were ok with having the students come in.

Susan Also brought up the county sending a letter notifying that they would be reconstructing the bridge on Farmington road over Thorp Creek. The county would be handling the whole thing.

Dennis Ikeler also asked about checking with the prosecutor on the issue of requesting information on someone requesting township information. Susan said she would contact her as soon as she had some time. Dennis Ikeler was concerned about the fact that they had been told in the past they were not allowed to ask. Susan Wojtasik also requested for appointment to be set up with trustees and department heads for budget information by the end of May.

ZONING:

1. Mat Soeder of 16560 Old State road completed his application on a back-yard fence, all paper work was in order and a permit was issued.
2. An area variance hearing was held on April 13 with most members attending and approving the request on property at 16143 Main Market road. The owner wants to add a porch to the existing building of 62 by 8 feet.
3. Zoning information requests on the following: (a) Post office address 18315 Madison road (b) Heritage meats of Middlefield to locate at the old BP station building (c) Title Professional wanted information on parcel 25-056300 (c) Everest Title on 16196 McCall road (d) Mark Byler on Farmington road (e) Jonas Miller of Bradford road (f) Harley Hochsteller of 17263 Tavern road.
4. Received from planning the following:
Proposed division of land E-21-026 a transfer of land to adjacent owner being Robert Miller 3.715 acres
b. Proposed consolidation of lots part of 25-069900 for Robert Miller containing 3.715 acres for Aden A. Byler containing 8.849 acres for a total 12.564 acres. All Parkman Township zoning requirements were met with survey maps reviewed, signed and returned to planning.
5. Application completed by Zoning for John and Carole Kneier of 17900 Owen road. The Kneier's are proposing a 10 by 16-foot pre-fab shed of which does not require a permit or a fee, however zoning did issue a no cost permit to their satisfaction.
6. Application completed by Danny Miller of 16398 Madison, Mr. Miller is proposing to remove the back porch and upper bed room and re construct to ground level rear entrance and add a bedroom total square footage as still being worked out at this time, so a permit is on hold.
7. Request for a variance has been sent out to John Ray Leslein of Madison road, after a January fire that destroyed the front portion of the home it was discovered that the existing rear section of the house was built on the property line therefor a variance is required
8. Non-compliant certified letters along with regular U.S. mail were sent out to the following: 1. Robert Hershberger Parkman-Mespo road Mesopotamia, Ohio 2. Ray Mullett 16693 Bundysburg road 3. Albert Miller and Freeman Miller both of 17116 Bundysburg road
Also sent per the Prosecutors office 15-day notice to Robin Gotham of Bellvue, Ohio and Joe Earl of 18168 Madison road.
Zoning we are still looking for someone for The Board of Zoning Appeals.

Zoning discussion: John Spelich said the report was pretty self-explanatory. He had gotten some phone calls with some concerns. He also stated that the prosecutor, Sheila was ready to move in some situations. Henry Duchscherer added in that they have a new member he would like to move join the BZA.

Fire:

- Service contract for Squad Cot and load system
- Repairs made to the load system – no cost with the service contract – will be back end of summer early fall for preventative maintenance on the cot and load system.
- Gutters on the front of the community house cleaned after it was noticed that they were overflowing on the 29th of April
- All township extinguishers serviced and inspected by Warren Fire Equipment. (FD, Community House, Road Garage) 29 April 2021
- Kitchen hood system at the community house annual inspection completed 29 April 2021

- Will have the mechanic out to look at the squad in the future reference ambulance module electrical noises. May be a Ford Issue – not Ambulance issue
- Updated Attorney General IT form – legal document for collections. Emailed back to LifeForce.

Fire discussion: Roger Anderson brought up the request for a service contract for the emergency squad cots from Styker and that it would save money in the long run because they are having some issues.

Henry Duchscherer thanked the fire department for cleaning out the gutters on the community house. The gutter was jammed packed with debris.

Chief Komandt said they had one of the water cans fail the test.

Roads:

- At this time the Freightliner is down due to the main air line from the compressor failing. Parts are ordered and should be here Monday or Tuesday.
- Signs have been switched out or installed on multiple roads from our sign grant. I would like to ask for approval from the Board to allow me to give some of our older signs which we have a large amount of, to R Humr Construction as they could use some signs as they don't have spares and did not get the grant.
- We have completed some ditching on Swine Creek rd. as well as Hosmer.
- I received a quote from Todd Lamb Asphalt just to see price wise what we will be looking at for repairing as well as resurfacing Mill St and Edwards St. I am waiting for bids from 2 companies regarding chip and seal quotes of roads as well as developments.
- We have been spreading material on the roads to be ready to grade and drag as weather permits so we can get the dust control started.
- MAY 10 SOLTIS RD WILL BE CLOSED FOR 4-5 DAYS. We are scheduled to begin the culvert replacement on Soltis rd. just off Nelson Rd. This road will be completely closed during this and no traffic will be able to get through.

Roads discussion: Because Troy did not have spare signs and we had an abundance of them that he would like us to donate the signs since they did not get a sign grant. Dennis said they were not asking for many but he thought that it would be nice since we did. They are the older signs.

Dennis Ikeler informed at the meeting that the pipe that they had priced went up \$100 per foot. Eric was able to get the company that gave the quote to give us the pipe at the quote price. We are going to have to pay \$700 for shipping but that is better than \$6000. Dennis said that because of the prices that we are going to hold off on all piping unless it is for driveway pipe that the resident will pay.

Garage door quotes will have to come up next week when I can bring all the quotes in.

Susan Wojtasik asked if they were going to do a resolution on the 200ton for Welshfield Trucking in on the grinding. Dennis Ikeler said he would rather have an open purchase order for them for \$20,000.

The road department is renting a lift and they are going to be putting the flags up. We are adding down Church St and center St. They are going to add more and if any one has any ideas to let Dennis Ikeler know.

Community House:

- There are no new bookings. There is a Blood Drive May 22 from 2pm- 8pm.

Community House discussions: Roger Anderson communicated that the reason for changing the meeting room was because he had gotten some new flags. He placed them over on the other side because of the size and the room is 2 inches shorter from one side to the other and they looked miss matched. It was a trial and if they find they don't like it they will have to move forward from there.

Overlook Park:

- The Fence/Backstop painting is finished.
- There is one booking May 8th.
- We purchased a new set of bases.

Overlook Park discussions: Dennis Ikeler asked if we had purchased a new set of bases for the park. Henry Duchscherer said they had. Henry Duchscherer went to the park on Sunday and told the Amish kids that they could not tie their horses to the fence because it they break them. He told them that if they continued doing it and they broke the fences that they would stop them from playing softball on Sundays. Henry Duchscherer feels as though we need to add more hitching posts. He said that Eric was going to check into how much it would cost. Henry Duchscherer said they should put the hitches by the fence. Roger Anderson said they like to keep the horses under the trees. Henry Duchscherer also stated that they were trashing the park. Henry Duchscherer said he stopped and talked to Sam Weaver and asked him to find out who they were.

Cemetery:

Henry Duchscherer said we could get the Cemetery sign painted for \$350

The flagpole is not going to be replaced in the next 4 weeks, it's just impossible. Roger Anderson said he had some veterans in wheel chairs out there looking and inspecting it with a drone. It is not going to be able to be fixed so we will have to replace it. Since it needs to be done, it should be done right. Roger Anderson said he would like to see the park updated with sidewalks and get some of the trees out of the way and a couple of park benches. Dennis Ikeler agreed that the Park should be accessible and has no problem with \$20,000 but is it going to be enough. Dennis Ikeler would like to see the stone from the Cromwell building and the dates somehow incorporated in the plans. Roger Anderson said there is also a grindstone from the mill and that it should be a usable park. Dennis Ikeler feels like the flagpole and the park should be totally separate as far a project cost. Dennis Ikeler said that even though he knows that there was a thank you sent out but would like to make it publicly known that we thank him. Roger Anderson said his name was Darryl. Roger said because he is a Dr Pepper addict, he also bought him an eight pack of it. We gave him a \$25 BP card and he was excited about all of that. These were not paid for by the township.

Ted Wojtasik added in that with the Trustees wanting to do the memorial park, that people in the community may want to get involved with this also. Sometimes families will want to buy benches and help with this. It could be used to bring the community together. You're going to need lighting and with the price of cement it may end up costing more. Selling bricks might also add to it, with people's names on it. Because we don't know how many veterans there are in the community it would be nice to put names on the memorial. Dennis Ikeler thanked Roger for bringing it up and even if it takes a year we want to do it right.

LED signs- Henry Duchscherer is trying to come up with ideas on how to fund the sign. The Chamber might be willing to come up with help on the cost. Henry Duchscherer wants to know if they just want letters or if they want graphics also. Henry Duchscherer would like to see them put it where the Fire Departments sign is and Dennis Ikeler agreed. Henry Duchscherer said he will continue to investigate options.

Susan Wojtasik came into the room with the results of the Levy- 60 vote to pass and 134 to fail.

Dennis asked that since we got the results from the Levy, what do we want to do with the Fire dept? Susan Wojtasik suggested that they at least come up with something temporary for the guys over there regardless. Since we are spending so much money in all the other departments. Dennis Ikeler said that it was beside the

point. Dennis Ikeler said we need to step back and figure out what they are going to do. Are they going to continue staffing 24 hours, are we going to cut back? Dennis would like to wait for the next meeting and try to come up with some plans on what each of the Trustees are thinking. What each other is expecting, what we can afford. Roger Anderson said we are doing better than the neighbors to east, west and north of us. Dennis Ikeler said he needs to find out from the community what they want. Well Only 10% of the voters voted. Roger suggested we do some meeting in the Amish community since they are 50% of the voters. Chief Komandt asked if they could decide as far as not waiting to the last minute to decide if we are going through June. Dennis Ikeler said to be honest he would not oppose to it going through June. Dennis Ikeler told the chief to make sure the guys know what can possibly happen. Chief Komandt said they are well aware. Dennis said let's look at the numbers for the next two weeks and go from there. Dennis Ikeler said to email him ideas and Chief Komandt said he was going to wait for them to email their ideas, so he can put the numbers together from where we are at. The trustees all said they would. Henry Duchscherer asked if they have numbers and Dennis Ikeler asked him if he still had the numbers that were previously given. Henry Duchscherer said he should.

Dennis suggested we move on to new business and we have a water quality issue on Rt168. Henry Duchscherer said we do and we are still waiting on the EPA. With the wells being shallow and the salt might be causing the problem. Dennis Ikeler said that since he was aware of it, he wanted to support our residence but didn't see what we could do about it. Henry Duchscherer said that they knew we could not do anything but support them. Henry said they are just glad we got the EPA involved.

Public Comments:
None

Motion to Adjourn:

Roger Anderson motioned at 8:30 pm to adjourn the meeting, Henry Duchscherer seconded the motion and motion passed unanimously.

Meeting Submitted by

Susan P. W. Wytank

Meeting Minutes Approved by

Henry Duchscherer