

Parkman Township Trustees Regular Meeting of June 1, 2021

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m.

In attendance were: Trustees-Roger Anderson, Dennis Ikeler, and Henry Duchscherer, Fiscal Officer- Susan Wojtasik, Fire Chief- Mike Komandt, Russell Spencer PFD, Ryan Morehead PFD, Dolly Rivera CHC, John Norman, Thad Wojtasik RD, Ted Wojtasik, Stacey Raymond, Lance Portman, John Augustine, Dale Komandt. (This meeting was virtual and in-person.) Diane Ryder- Maple Leaf Reporter, John Spelich- Zoning Inspector, were present virtual.

*The Pledge of Allegiance was recited, and an agenda was made available.

Dennis Ikeler, Trustee Chairman, asked if those who were at the meeting could acknowledge the bottom of the agenda. When they want to speak to be acknowledged by the trustees, and asked them to state their name before they speak for the benefit of the minutes and virtual attendants.

Meetings Resolutions:

Roger Anderson Made a motion to approve May 18th meeting minutes and seconded by Henry Duchscherer. Motion carried unanimously. (Resolution 88-2021)

Roger Anderson made a motion to pay June 2021 bills and Dennis Ikeler seconded. Motion carried unanimously (Resolution 89-2021)

Roger Anderson made a motion to accept road fund donation from Amish Safety committee in the amount of \$16,537.00 in accordance with O.R.C. and Dennis Ikeler seconded. Motion carried unanimously (Resolution 90-2021)

Dennis Ikeler made a motion to increase Soltis Rd for in the amount of \$15,000 due to unexpected problems and Roger Anderson seconded. Motion carried unanimously (Resolution 91-2021)

Dennis Ikeler made a motion to purchase \$2,000. for tractor parts and Henry Duchscherer seconded. Motion carried unanimously (Resolution 92-2021)

DEPARTMENT REPORTS:

Fiscal Office Report:

- We have a check for \$16,537.00 donated from Road Maintenance Fund of Geauga to be accepted by Trustees from the Amish Community. They are requesting a written report by April 2022. In touch with legal as to how to handle donation and report.
- In the process of collecting information for all employee files to get them in order for what is required. Dolly Rivera started in part-time working in the office and has been a gem! She is going through the files and starting to get some order with them.

- Had a request from Ms. Jackson from Geauga County Historical Society for the minutes for August 6, 2002 meeting. After searching old files, we were unable to find them. Could find records back to 2003 and then it's searching through papers. I told her if I had sometime this summer, I would do my best to find them but it would take some time. She thanked me and said to keep in touch.
- Made a tentative appointment for getting with Dale Komandt to get caught up with Cemetery records next Thursday.
- Budget information is next on the agenda for this office.

Fiscal discussion:

Jobs from the county- there were 7

1. Wastewater Plant Operator \$24/hr. through Water Dept.
2. Administrative Coordinator at maintenance building and grounds \$16.08/hr. plus benefits.
3. Office Coordinator at the dept. of development, \$16.08/hr. plus benefits.
4. Project Manager at community and economic development, \$22.42/hr. with benefits
5. General Communications clerk at Maintenance building and grounds \$11.03/hr. -part time
6. Wastewater Plant Operator I at Water Resources \$22.17/hr. with benefits.
7. Recreation and Education Assistant for the Dept. of Aging, \$14.83/hr. with benefits
8. Multi-certified Inspector for Building Dept. and doesn't give wage.

Also added to the report was that the auditor's office sent a letter explaining that they were dividing the Local Government money (given at length in the webinar) and we should get a little more money.

ZONING:

1. David Miller Construction completed an application on behalf of Noah L. Gingerich of Agler road. All paperwork was in order and a permit was issued for the more than 3300 square foot house.
2. Final paperwork was submitted by Danny Miller of 16398 Madison Road. Mr. Miller is planning to tear off the back portion of his house and rebuild adding 350 square foot addition to include an upstairs bedroom. All paperwork was in order and a permit was issued.
3. Jim Kistler representing Still Water Farms One LLC submitted his needed paperwork for a new house on Farmington Road all was complete and a permit issued.
4. Jake Byler of 17888 Tavern Road is all set for his request for a variance the hearing is set for June 8th at 7 pm.
5. ZONING INFORMATION REQUESTS ON THE FOLLOWING:
 - (a) Email sent out to Curt Huffman on his parcels on Main Market, zoning is going to start the process once again.
 - (b) Lighting complaint at the Gulf station and Middlefield Pallet. Zoning to investigate
 - (c) Letters went out to Robin Gotham and Joe Earl on the Junk on property on Madison.
 - (d) Phone calls and letter on the Country store on Main Market
 - (e) 15-day notice on the Preim property (steel container). On Owen Road.

Zoning Discussion: Henry asked about lighting complaints and John said that they were complaining about lights shining into public rather than straight down and he is going to talk to them to see what they can do. Dennis Ikeler told John Spelich that he has their support. John also stated that zoning was back to normal hours.

Fire:

- 4261 was repaired in house at no cost to the department – shift linkage came apart and was repaired.
- Received quote from exhaust removal company – awaiting a third quote after rep visit within the next month. This will be a grant request if deemed required by the trustees.
- Fire inspection completed and report forwarded to State Fire Marshall.
- Monthly staff report sent to trustees.
- Monthly fuel report emailed to Fiscal morning of June 1st.

Fire Dept. Discussion: Henry asked about the volunteers on the report and Chief explained he is the only volunteer that lives in town. The two companies that Mike checked with on the fire dept. ventilation were, Plimavent and Magna Grip. Chief explained that he thinks we might be able to get a FEMA Grant and Dennis Ikeler wanted to make sure he understood it correctly. Chief said that going through the grant it would happen until next summer, most likely. Chief is looking at another grant that will cover MDT's that are in the trucks. He stated that it is a 50/50 Grant up to \$3,000. Dennis Ikeler asked the other Trustees if they had a problem with pursuing this and they agreed it was something that should be done.

Roads:

- All roads have been dust controlled.
- I, Dennis, Bob Humr, and the county engineer met on Soltis to evaluate a major issue we have with the culvert project. A solution was made, and we will have Soltis rd. closed daily Beginning Tuesday June 1 for 3 days to finish this project,
- The volleyball net has been put back up and some of the fencing at the park temporarily repaired.
- Some front-end parts will need to be ordered for the mowing tractor as it has some parts loose which make it unsafe to drive. As soon as prices come in for everything, I will let Dennis know.
- Once the tractor is repaired, we will begin roadside mowing.
- I would like to ask for consideration in a new pressure washer as our current one is old and in need of repairs. On Multiple occasions we have borrowed Troy Fires. The one which I have priced out is like that and the information was sent to Dennis. It is electric and heats off Diesel and or kerosene, is on wheels and can be used at the FD as well. The quote received was for \$3,450.
- Crack sealing will begin the 3rd week of June.

Roads discussion:

Dennis Ikeler said that they continue to have problems on Soltis Rd. The Engineer said that the solution for the problem would be to not use the head wall. They have been able to finish putting in the pipe but the pressure from the water is causing the pipe to rise. They are going to need an extra \$15,000. Hoping to complete the project this week. The road dept is asking for replacement on the pressure washer. They were borrowing the one from Troy to get debris off the machinery. They are going to dig deeper to comparing other pressure washers. It will be brought back up next meeting. Front of mowing tractor needs work; it is not working. They are checking into cost. Dennis would like to get \$2,000 approved for parts for the mowing vendor. He would like to set up an account. All dust control is down, and the project came in at \$36,000. Also, Dennis Ikeler met with OTARMA risk management, and they made some suggestion. They recommend 9" of wood chips on playground and we only have 4". In the garage they want the tanks separated when not in use with caps on and off the rack. When in use they recommend 18" steel plate between the tanks. Henry Duchscherer asked about using rubber chips and Dennis Ikeler and Roger Anderson both said no. They are not allowed to use rubber because the rubber chips sometimes leave steel thread hanging out, so it is not recommended. After

looking into it, Dennis Ikeler does not want to do all the doors just the one that needs to be made bigger. They have quotes that came in for all of them and they are anywhere from \$11,800 to \$21,023. The other companies do not have it broke down just on the one door so Dennis Ikeler is going to see if they will give a price, just on that. That door alone will cost \$2,200 to 2,600.

Community House: Community House:

- Blood Drive in June has been moved from June 31 to June 22.
- We are going to have a county vaccination site either at the Community House or Park in June; we are waiting for the Health Dept. to give us a date.
- We have no bookings yet for the month of June.
- The CBDG County grants from the county that we wanted to use for an elevator will not be available until 2023.
- Steve Bosak is going to service the furnace on the second floor of the Community House and is raising the furnace off the floor in the Road Garage.

Community House discussion: The blood drive dates were changed from the 30th to the 22nd. The vaccination date will only be one day 1st dose and then 3 weeks later do the second one. We do not have a date on that yet. They want to do it at Overlook Park. It is open for kids 12 and older. Steve Bosak is going to service the furnace upstairs and at the road garage, he is going to raise it up off the floor, so it will not get so dirty.

Overlook Park:

- We have 2 bookings for June.
- The Road Crew fixed the Volleyball Court. We contacted Krieg's Coating to give us a quote on filling in the cracks on the tennis and basketball court.
- We are going to have to make or buy a field drag, Berkshire had loaned us theirs but needed it back.

Overlook discussion: Dennis Ikeler said that the volleyball net was down and needed fixed. He also asked about the orange painted line and Henry was not aware of it. He said it was nothing that we did. Still waiting on a quote for coating the basketball courts. We are going to have to get our own and tie it to a tree.

Cemetery:

- We talked with John Weedon from the Reservation Farm, they have been farming our 4.5 acres behind the Cemetery for decades and he thinks it was a handshake agreement between his grandfather and the Trustees. There is no formal agreement that he knows of. Dale Komandt knows where the property lines are. Dennis Ikeler said he talked to landscaper and said he must watch his guys because they are hitting headstone. One got moved about 4 or 5 inches. Dennis also got a list of war veterans in our cemetery and on it, it had 4 from the war of 1776, 30 from the war of 1812, and 117 from the Civil War. There is 3 from the Philippine War. The combination of WWII, Korean, Vietnam, and Desert Storm, there is an excess of 130. We have a lot of veterans, and we don't even know how many in the area there is still alive or how many didn't return home.

Because the Family was unable to make it to the meeting, we would still like to honor Ralph Butts. He graduated from Parkman in 1934. Ralph served in WWII in the US Army. We passed out flyers on him and his story. Roger Anderson just received information on him Saturday and Dennis Ikeler would like to thank Roger Anderson and Cory Anderson for getting the flyers together. Roger Anderson said that as an interesting side

note Ralph worked on the B&O Railroad and that is where a bike track goes through Middlefield. The Depot Ice Cream shack is part of where he was a track man. Roger Anderson will get the information and plaque to his family the next day.

We did something a little different this year and that is getting a plaque on the wall. We have been honoring veterans since 2001, in which Judge Fuhry was the 1st to suggest it. Since about 2007 they have been doing extra Parkman Paragraphs for the notoriety and passing them out at the cemetery, for those who show up at the parade. We have room on the plaque for about 80 more names. One year we honored 5 brothers and their names are up there. This is so they are not forgotten.

Dennis Ikeler stated that he would like to pick next year's honorary. This way we will have time to do it so it is not so rushed. If we go by last one graduated from Parkman, then the next one is John Larmi and we do not know where his family is. That way we have time to research it. Roger Anderson added that they can start the process now.

OLD BUSINESS:

Fire House Bunkhouse/Levy

Roger Anderson stated that all the portable buildings that were on auction came down so they must have changed their minds about auctioning them. So that possibility ended.

Roger Anderson also stated that he understood that he made a survey that he sent the Trustees and if that is ok, they can get going on it. They replaced the toner in the copy machine, so it is ready to go. We also have the envelopes in. The trustees decided to get together the following day. They will drop them at each post office, so they get to the residents sooner. They will be opened July 6, 2021.

Tire & scrap Recycle Day June 19th – Roger Anderson said dumpsters are set up. One for scrap metal and 3 for junk. Again, we will take appliances but NO Freon, Paint, or Compressed Cylinders. This should help get garbage out of our community. They have a staging site for tires between gravel and last recycle bin. Henry Duchscherer asked if we can get rid of the stuff in the basement we do not need. Dennis Ikeler explained that we have different entities like Fire Department, Chamber, Historical, etc. He asked Chief if there is anything that the Fire Association does not need downstairs. Henry Duchscherer wanted to know if we could get rid of the tire and Chief stated those were the spare tires for the fire truck. Henry Duchscherer asked if we should put it on the board and Dennis Ikeler said if he wants but it scares him to death to watch Dolly up there trying to post things. Which Henry asked if he should continue finding information on the LED board. Dennis Ikeler said he wanted him to get information and bring it up at the next meeting.

Stacey Raymond suggested changing a statement on the questionnaire, clarifying above and below. She felt like it would be confusing. Henry passed out the wrong survey and that was straightened out. They will put services in bold to clarify.

Water Quality on 168 – Henry Duchscherer said he was still waiting for information from EPA.

Henry Duchscherer asked if we could take the dead trees out from across the street from his house and Dennis Ikeler responded saying that that is on state right of way, and he should contact the state.

Henry Duchscherer then asked if they should change Fire Dept. By-laws about hiring people that have quit last minute so they can rehire them. The Chief responded saying it is not a Fire Dept. by-law, it is a Township rule.

Henry then asked if they should change the manual and Roger Anderson stated that if they touch the manual, you need to change the whole thing. It was printed with legal in 2011 and it cost a lot of money. There is a lot of stuff in there that is not accurate. Dennis said in order to do that they need to go through it page by page. Chief Komandt added in they paid an attorney to make sure it went with O.R.C. and that it would take a long time. Dennis Ikeler said it would take a special meeting if that were what they wanted to do. Lance Portman (after stating his name) asked that if the fire fighters under the rules being volunteers are they still considered employees and Dennis Ikeler said yes. Susan Wojtasik, the fiscal officer, stated that when they deal with issues on the Township Rules, that she be included on some of it because there is a lot of things, she needed clarification in there also. Henry Duchscherer said to give it to him.

Henry then asked if we wanted to do another Go Green Grant. Dennis Ikeler said before they add to anything they need to resolve the problems with the internet at the CH. Roger Anderson said we need to find out about the second internet line before we move forward with that. If the second line is a stronger line, we need to find out what it is hooked to. After putting much on Henry Duchscherer's plate that he asked for, Roger Anderson said while he is doing that, he can find out about the answering machine and getting it fixed.

Public Comments:

John Augustine stated his name and made comment about the veterans that many of them never graduated so they should not be overlooked because of it. Dennis Ikeler responded that they were not they just wanted to get the ones that graduated from Parkman 1st. John also asked about the culvert pipe on Soltis Rd. wanting to know what kind of pipe it was. John then suggested that they contact companies that do wood chips on the side of the road to be used for playground. Dennis Ikeler responded saying they could not use them because there are certain specifications. Then he said that the lighting problem should be resolved if they put up a shade on the existing light and Dennis Ikeler responded saying that he is leaving that up to zoning. Then John brought up about open burning and wanted to know if the Fire department knew about a pamphlet. The Chief said they have the pamphlets and when they go out to talk to people, they only give them one more thing to burn. John felt like they should pass them out. He commented that the fire report he got a copy of did not clarify whether they received a pamphlet to clarify what open burn is legal or not. John added that he did not understand what gives the Chief the right to give a fire permit when the pamphlet states the EPA has to give the permit. The Chief then read in the pamphlet what it says and why he has the right to give one. John said that he has never seen a fire farther than 1000 feet in Parkman. John tried schooling the Fire Dept. on dioxins and that things hopefully will be handled differently. Dennis then explained that he will let the fire Chief handle these with his expertise and then asked the Chief if he would put the pamphlets on the trucks. The Chief said he would. Chief explained that he creates a more dangerous situation by putting the fire out and forcing the homeowner to handle the toxic waste. Dennis Ikeler said if it is under 10'x10x10' dimension it should burn out; otherwise we will call in the EPA. The Chief stated that yes if it is big enough, he would report to EPA. Stacey Raymond, a firefighter for Troy, then stated to John that it is in fact safer to let it burn out or the resident will then just light it up after dark. At that point Dennis Ikeler said we have already addressed this, and we are going to move on. Dennis Ikeler asked if anyone else have any public comments. No one responded.

Motion to Adjourn:

Roger Anderson motioned at 8:36 pm to adjourn the meeting; Henry Duchscherer seconded the motion and motion passed unanimously. Next meeting on June 15, 2021.

Meeting Submitted by 

Meeting Minutes Approved by 