

## **Parkman Township Trustees**

### **Regular Meeting September 16<sup>th</sup>, 2025**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. by Joyce Peters, township trustee chairperson.

In attendance were Trustees – Joyce Peters, Henry Duchscherer, and Lance Portman, Fiscal Officer – Denise Villers, Administrative Assistant – Stacey Urbanowicz, Assistant Zoning Inspector – Mark Strumbly, Community House Coordinator – Lynn Schiffbauer, Fire Chief – Mike Komandt, and residents – John Augustine, Brandon Reed, and Russell Spencer from the Parkman Township Fire Department.

The Pledge of Allegiance was recited, and an agenda was made available.

### **Meeting's Motions and Resolutions:**

Lance Portman made a **motion** to approve the September 2<sup>nd</sup>, 2025, regular meeting minutes and Henry Duchscherer seconded the motion. All voted yes, and the motion carried unanimously

Lance Portman motioned to adjourn the meeting at 8:08 p.m., and Henry Duchscherer seconded the motion. All voted yes, and the motion carried unanimously.

## **Departmental Reports**

### **Fiscal Officer**

- Approve the minutes for the September 2<sup>nd</sup>, 2025, regular trustee meeting. (See *Motions & Resolutions*).
- Took paperwork to the Real Estate Division of the County Auditor's office to increase our Special Assessment for street lights (Resolution #87-2025).
- Searched at the Geauga County Recorder's office for copies of the deeds for properties owned by Parkman Township (still working on a couple oldies)
- Viewed the recorded "Cyber Security" webinar presented by the Ohio Auditor of State and CyberOhio. The township's policy must be adopted by July 1<sup>st</sup>, 2026.
- Received four more cemetery deeds from 2017 – 2022 to be mailed out (Richard Owen is the only one that I haven't sent out yet – anyone know the family?)
- The next meeting of the Geauga County Township Association is Wednesday, October 8<sup>th</sup> at Schoolyard Studio – Hosted by Burton Township. Six of us will be attending.
- Added Mike Craver as a driver on our insurance policy.
- We should discuss a possible meeting date change to avoid having our meeting on Election Day (November 4<sup>th</sup>, 2025).

## **Zoning**

- Mark Strumbly feels that the produce stand at the Olde School should be moved to the back of the building to prevent traffic back-ups
- A permit was issued to the owner of 16445 Hosmer Road for a garage addition.
- Variance paperwork was issued to BZA for Noah Yutzy for a side lot setback.
- Variance paperwork was issued to BZA for Allen Miller of Patch Road for road frontage of 187 feet. He needs 200 feet.
- A permit was issued to 17290 Nash Road for a new construction garage and accessory building.
- A permit was issued to Kenny Yoder at 15445 Agler Road for a new home construction.
- Doty Road – Kyle Wagamon called Zoning to try to get answers about what, if anything, is happening with the situation on Doty Road and his property. Mark Strumbly said that he will call Dave Dietrich at the County Planning Commission to see if he has any suggestions on how to remedy the situation. Mr. Wagamon just wants to put in the second driveway to access his property but is unable to because the cul-de-sac was never finished; the road just dead ends. A long discussion was held about what Mr. Wagamon, the township and Mr. Gates own and what Mr. Wagamon can do with his property once he is able to access it. Joyce Peters asked if there's something else they have to do. Lance Portman said that that's why Mark Strumbly wants to talk to Dave Dietrich. Joyce Peters asked Lance Portman to do a little more digging after a lengthy discussion.

**Zoning Discussion** – Mark Strumbly asked what he should do if the prosecutor doesn't move on the continuous violations that are going on. Mark Strumbly said that is why he would like to speak to Dave Dietrich. Joyce Peters said to see what Mr. Dietrich says, but to also seek the advice of the prosecuting attorney.

## **Fire**

- Squad has been repaired
- Replacement radio for station alerting has been received by the vendor – awaiting programming and install.
- Asking approval to complete undercoating in-house. Last local vendor went out of business. *Update: vendor found to under-coat our vehicles.*
- Jeep update: Tank is mounted and secured in the vehicle; decals are ordered.
- Rescue engine received repairs – new rear brakes, exhaust work.

**Fire Department Discussion** – Any discussion was held during each section.

## **Roads**

- We went out and filled some holes on various roads with asphalt.
- Currently we are working on ditching on Hosmer Road
- As time permits, we are working on roadside mowing, including the full back-cut.

**Roads Discussion** – Any discussion was held during each section.

## **Community House/Parks**

### **Community House:**

- We have 1 booking for the rest of September and 5 for October.
- The annual Chamber of Commerce Halloween Party is Sunday, October 26th (6:00 – 7:30 p.m.).
- There is a Blood Drive on Friday Oct. 3<sup>rd</sup>. 12:00-5:30pm.
- Steve Bosak will be servicing the furnaces at the Community House and Road Garage next week.
- Envelope Consulting did the initial assessment of the front porch this week and we should have a report within two weeks. *An inspection found that the fire exit stairs on the east side of the community house balcony had to be closed.*
- The 4 bad inverters on the solar panels have been replaced.
- We continue to get bids for fixing the leak in the basement.

### **Overlook Park:**

- We have 2 bookings for the rest of September.
- Mike Craver is replacing the side of the dugout at the front field.
- We have received another quote on repairing the fireplace at the pavilion.

**Community House/Parks Discussions** – Any discussion was held during each section.

## **Cemetery**

- Nothing to report.

## **Old Business**

- Resolution to negotiate the rates of bills for the Amish community plans** – Joyce Peters said that this isn't needed because the original resolution was found (done July 1<sup>st</sup>).
- Overlook chimney quote** – The quote was \$25,000.00 for a total rebuild and \$14,000.00 for the tuck point to be repaired. DK Masonry quoted \$9,875.00 for repairs that Joyce Peters read off. The person said that there was nothing wrong

with the flue. Joyce Peters asked Lance Portman to ask the guy about the flue since nothing was listed on the quote about it.

- C. Basement leak – Another bid from Loze Excavating came in at \$12,350.00 to look into and repair the leak by the walk-out. The quote from Humr's was \$13,400.00. Joyce Peters read what was included in each bid. Lance Portman said that the downspout was jetted by Tim Frank. Discussion was held about what would be the best option. After the discussion, Joyce Peters said to have Tim Frank come out again with their camera and check the foundation area.
- D. Porch renovations – See "Community House and Parks"
- E. Recycling trash can – Joyce Peters asked if a sign was put up so people know that it's not for trash. Henry Duchscherer said that Eric Mathews has been emptying it.
- F. Doty Rd. – See previous discussion in "Zoning."
- G. Flags – We are going to get all new ones for the 'parade route' utility poles.
- H. Short term rentals – Joyce Peters has no new information.
- I. Troy blending – Joyce Peters tried to get a hold of Troy Township trustee Don Breckenridge to find out if they had signed the agreement, but she doesn't have his direct contact information. Joyce instead left a message on the township trustee line and is waiting to hear back from him. Joyce Peters and Mike Komandt are also trying to get together with Mr. Yoder (Amish bishop) to discuss billing.
- J. Technology grant – Joyce Peters is still waiting to hear back from them.

**Old Business Discussion** – Any discussion was held during each section.

## **New Business**

- A. Change November meeting date – Discussed changing the date so that there aren't any conflicts with election day. It was decided to change the meeting to Thursday November 6<sup>th</sup>, 2025, at 7:00pm.
- B. SAM renewal – Mike Komandt said that it was renewed on August 6<sup>th</sup>.
- C. BWC firefighter exposure grant (\$15,000) – Joyce Peters asked Mike Komandt if this was applied for and he said that it was already received and spent for this year.
- D. County engineer paperwork – These are road project requests. Lance Portman spoke to Shannon at the County Engineer's office and will do the paperwork. Denise Villers updated their township directory.
- E. NOACA – Joyce Peters said that this has to do with clean water/certain properties being connected to the sewer system in the next twenty years. There are 44 properties. Many are already connected.

**New Business Discussion** – Any discussion was held during each section.

**Public Comment**

- None

**Adjournment:** Lance Portman motioned to adjourn the meeting at 8:08 p.m. Henry Duchscherer seconded, all yes. Meeting adjourned.

Next Regular meeting on October 7<sup>th</sup>, 2025, starting at 7:00 p.m.

Meeting Minutes prepared by Stacey Urbanowicz, Administrative Assistant

Meeting Minutes submitted by Denise Villers, Fiscal Officer.

Meeting Minutes Approved by  \_\_\_\_\_