

**PARKMAN TOWNSHIP BOARD OF ZONING APPEALS**  
**REGULAR MEETING**  
**TUESDAY, OCTOBER 9, 2012**

Members present: Jon Ferguson, Lucinda Sharp-Gates, Jo Lengel, Rich Hill, Cindy Gazley

Members not present: Jerry Jacobs, Alternate

Others present: John Spelich, Zoning Inspector

The Secretary was not present, having notified Ms. Gazley via phone message at approximately 6:30 pm that she was ill.

Ms. Gazley called the meeting to order at 7:30 pm

Old Business:

The Board discussed who received notice of the meeting from the Secretary. Lucinda Sharp-Gates and Jon Ferguson did not receive notice. Ms. Lengel, Mr. Hill and Ms. Gazley did receive the notice.

Ms. Sharp-Gates said she has not received from the Secretary the Parkman Township Board of Zoning Appeals meeting outline (red and black handout). Mr. Spelich copied it for her and gave it to her at the meeting this evening.

The Board decided that until further notice, they will e-mail Ms. Gazley if they will or will not be attending scheduled meetings.

The Board discussed the draft we received of the August 14, 2012 minutes. The draft contained errors. The Board corrected the errors. Ms. Lengel made a motion to accept the minutes, as amended. Mr. Ferguson seconded the motion. All were in favor. Mr. Hill abstained.

The Board discussed that they would like to have minutes be recorded using first and last names or "Ms., Mr." Minutes should be written such that they are professional in appearance and content.

Lucinda Sharp-Gates stated she has not received a hard copy of the Zoning Regulations from the Secretary. Mr. Spelich will provide a copy to her.

All Board members agreed that we are not confident we have a current copy of the zoning regulations which include all updates. We will request the Secretary to provide us a copy of the current regulations.

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Mr. Spelich gave an update on his activity, including several upcoming appeals for next month. The next meeting will be November 13, 2012.

Mr. Spelich stated he had no news at this time on Parkman Auto.

Mr. Spelich stated the Trustees did waive the (additional) \$250.00 fee for Mr. Miller's appeal.

Mr. Ferguson stated that at the Trustees meeting he attended, the Trustees announced a new BZA alternate is being sought. Notice will be published shortly and applications will be accepted and considered by the Trustees.

Ms. Gazley discussed that she has requested Trustee Joyce to give information about where BZA members may obtain their requested Ethics training (followup from workshop attended which recommended training), if current Zoning regulations could be posted (electronic form) on the Township website, and that BZA needs copies of the current regulations (do not have confidence we are working off of the most current). Trustee Joyce did not have any news on these points. Ms. Gazley will followup with him.

Board members discussed their concern about Secretary services for BZA. They asked Ms. Gazley to convey their concerns to Trustees and to expect some resolution to the problem. Ms. Gazley stated she would be in touch with the Trustees per the request of all present at this meeting.

Ms. Sharp-Gates made a motion to adjourn. Mr. Ferguson seconded. All were in favor. The meeting adjourned at 8:50 pm.

Respectfully submitted in absence of Secretary,

Cindy Gazley  
Chair of BZA